



The Gatehouse Residential Care Home

(Registered by Care Quality Commission)

64 Becton Lane, Barton-on-sea, Hampshire, BH25 7AG

T: 01425 613465 E:gate.house.residential@btconnect.com

Employment Application Form

Position Applied for:	
Name:	
Address:	
Telephone:	Landline:
	Mobile:
Email Address:	
National Insurance Number:	

CURRENT EMPLOYMENT

Employer:	
Position(s) Held:	
Main Duties:	
Dates of employment:	From To
Status:	Full Time / Part-time / Casual (please circle)
Salary:	
Reason for Leaving:	
Have you given Notice:	Yes / No (please circle)
Notice Required:	

EMPLOYMENT HISTORY (starting with the most recent)

Employer	Position Held	Dates of Employment	Salary	Reason for Leaving

Please continue on a separate sheet if required

EDUCATION HISTORY (starting with the most recent)

Establishment	Full or Part Time	Dates Attended	Qualification, Grades and Awarding Body

Please continue on a separate sheet if required

TRAINING HISTORY

Please provide details of any training courses that you have attended in the last 12 months.

Training Course	Date	Provided by	Length of Course

REFERENCES

Please provide us with the details of people we may contact for a reference. The first one should be your present employer (or most recent) and your last 5 years of employment **must** be covered.

Name:	
Position:	
Address:	
Organisation:	
Telephone Number:	
Email Address:	

Name:	
Position:	
Address:	
Organisation:	
Telephone Number:	
Email Address:	

ADDITIONAL INFORMATION

If offered a position, when can you start?	
Do you have any friends or family employed at the Gatehouse? If yes, please provide details?	Yes / No
If offered this position will you continue to work in any other capacity? If yes, please provide details?	Yes / No
Do you have any holiday commitments? If yes, please provide details?	Yes / No

REHABILITATION OF OFFENDERS

The provisions relating to the nondisclosure of criminal convictions do not apply to certain occupations and activities. The position for which you are applying is one, which is exempted under the above order. Therefore it is necessary for you to disclose any criminal convictions, even if, under the Rehabilitation of Offenders Act, they would otherwise be regarded as 'spent'. Any information disclosed will be taken into consideration but will not automatically prevent your application from proceeding. However, if you are appointed, failure to disclose any criminal conviction could lead to termination of your employment or service.

Have you been convicted of any criminal offence at any time?	Yes / No
If yes, please provide the full details?	

DECLARATION

I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement will lead to rejection or, if employed, disciplinary action which may lead to dismissal.

I agree to The Gatehouse obtaining references to support this application once an offer of employment has been made, or before, if mutually agreed.

Signed:	
Date:	